



## WAMT meeting MINUTES 2015-11

Meeting description	
<b>Meeting</b>	<p>Title: Work Area Management Team monthly meeting            Place: TelCo            Date: 16 Dec 2015, 10:00 – 11:30            Author of the minutes: David Schwesig</p>
<b>Attendants</b>	<p>Lago, Manuel (Ecologic, WA1)  <del>Ugarelli, Rita (SINTEF, WA2)</del>, apologies            van den Berg, Gerard (KWR, WA3)            Ventura, Laura; Gomez, Francesc (CETaqua, WA4)            Schwesig, David (IWW, WA5)</p> <p>Not attending but recipients of minutes:            Anazldua, Gerardo (Ecologic, WA1)            Herman Helness (SINTEF, WA2)            Theo van den Hoven (KWR, WA3)            Ventura, Laura; Hernandez Garcia, Marta (CETaqua, WA4)</p>
<b>Agenda</b>	<ol style="list-style-type: none"> <li>1. Status Work Area 1</li> <li>2. Status Work Area 2</li> <li>3. Status Work Area 3</li> <li>4. Status Work Area 4</li> <li>5. Status Work Area 5</li> <li>6. WA2&amp;3 meeting 2016</li> </ol>
Main issues discussed Theme 1	
<b>Status WA 1</b>	<p>Meeting with OpenNESS coordinator took place, valuable feedback on the cookbook.</p> <p>Internal feedback loop with WA3 WP leaders just started, feedback will be provided by mid of January.</p> <p>Cookbook will come with companion document/report providing further background information, and illustrated by examples (tapping from D13.1)</p> <p>WA1 would like to have an external review of the cookbook (&amp;D13.1) by Dolf de Groot. David will get in touch with him and check whether he is willing and able to do this (between mid of Jan and early Feb).</p> <p>Focus of WA1 efforts is on finalisation of the cookbook. After that, work on the sustainability assessment part of D11.2 will intensify.</p> <p>Meeting with adelphi took place. Gerardo will report on this next time.</p>



Main issues discussed Theme 2	
<b>Status WA2</b>	<p>D22.2: ICT platform has been prepared to a significant level and NTUa will be able to demonstrate the final deliverable on time (M24).</p> <p>D22.3: expected by end of this week.</p> <p>D22.4(b) EPS results will be included. Report will be ready by 1<sup>st</sup> Feb.</p> <p>D22.5 work is done, now publishing the model in an interactive way through the web and would like to include this also in the final report (expected by 1 March). No impact on other activities, just meant to ensure a more complete outcome.</p> <p>WA 2 is asked to report on status of the workshop planned at/with DHI in 2016.</p>
Main issues discussed Theme 3	
<b>Status WA 3</b>	<p>WP31&amp;32: main issue discussed last time was the delay in the Emscher case (proceed a few extra months with the lamella settler at the Emscher site)          It was now confirmed by SINTEF that transport of the lamella settler to Norway is scheduled for June.</p> <p>WP33: no issues. Update on progress was sent to CETaqua for the next newsletter/magazine</p> <p>WP34: D34.2 (Telint) work has been done, deliverable will be ready for submission in time (end of M24).</p> <p>WP35: no issues.</p>
Main issues discussed Theme 4	
<b>Status WA 4</b>	<p>WA4 received a few suggestions for the annual magazine. The current plan is to have a chapter on the WFD, an interview with Guido Schmidt from EIP Water, an article about a biodiversity survey in groundwater of the Llobregat case, and small reports on demo site progress. The WFD-chapter will focus on the water quality sites in DESSIN, explain the WFD-related challenges and measures in these areas, and how DESSIN-activities contribute to achieving WFD goals.</p> <p>We discussed whether/how to formalise collaboration with the stakeholders, e.g. for matters like listing them and their logos in our website and other materials. WA3 leader will provide WA4 with an updated overview on the stakeholders in the demo cases, and the status of interaction. Decision about further needs to get in touch with selected ones (and formalise the collaboration by a letter) will be taken in a next step.</p>



Main issues discussed Theme5	
Status WA 5	<p>Coordinator received the EC interim payment and has already distributed the payment to all DESSIN partners, - based on the mode of distribution agreed at the PSB18 meeting. Coordinator is preparing the documents for an amendment of the Grant Agreement (subcontracting of EmscherGenossenschaft, adjustments in WP42, changed mode of travel cost reimbursement by Telint).</p> <p>If there are any other issues within the WAs that require an amendment of the GA, WA leaders should inform David by 23 Dec.</p>
Main issues discussed Theme6	
WA2&3 workshop	<p>Meeting will take place on 16/17 March 2016. First day at KWR office, 2<sup>nd</sup> day visit of the Westland site in the morning, option for breakout sessions back at KWR in the afternoon.</p> <p>WA3 leader will get in direct touch with WA2 leader and prepare a draft agenda, also defining slots for WA1 and WA4. (e.g. WA1: a guided tour through the ESS framework approach &amp; documents; WA4: fine-tuning the overall dissemination strategy...). Draft agenda will be discussed at next WAMT TelCo in January. Shortly after that, it will be sent out and partners be asked to register quickly.</p>

Next steps / Following actions	
Action 1	<p><b>Action:</b> Ask Dolf de Groot about review of D11.2 &amp; D13.1  <b>Responsible:</b> Coordinator  <b>Deadline:</b> 18 Dec</p>
Action 2	<p><b>Action:</b> Report to WAMT about status of planned Workshop at/with DHI  <b>Responsible:</b> WA2 leader  <b>Deadline:</b> 18 Dec</p>
Action 3	<p><b>Action:</b> Get in touch with WA3 leader and develop draft agenda for WA2/3 meeting  <b>Responsible:</b> WA2 leader  <b>Deadline:</b> 20 Jan</p>
Action 4	<p><b>Action:</b> Provide WA4 with updated list of stakeholders and status information  <b>Responsible:</b> WA3 leader  <b>Deadline:</b> 20 Jan</p>
Action 5	<p><b>Action:</b> Inform Coordinator in case there's something to be included in amendment  <b>Responsible:</b> all  <b>Deadline:</b> 23 Dec</p>

**Next WAMT TelCo: 20 January 10 a.m. CET**

